



INLAND COUNTIES  
EMERGENCY MEDICAL AGENCY  
*Serving*  
San Bernardino, Inyo & Mono Counties



## AGENDA

### INYO/ MONO COUNTY EMERGENCY MEDICAL CARE COMMITTEE

#### *Joint Meeting*

**July 08, 2024**

**1800**

**\*LOCATION CHANGE\***

**Bishop Senior Center**

**682 Spruce Street**

**(at the back of Bishop City Park)**

**Bishop, CA 93514**

Purpose: Information Sharing

Meeting Facilitator: Pete Schlieker

	AGENDA ITEM	PERSON(S)	DISCUSSION/ACTION
I.	CALL TO ORDER	Pete Schlieker	
II.	APPROVAL OF MINUTES	Pete Schlieker/ Ales Tomaier	Action
III.	DISCUSSION/ACTION ITEMS		
	A. ICEMA Update	Amber Anaya	Information
	B. Review Bylaws Update	Anna Scott	Action
	C. MAC Update	Lisa Davis/ Jessica Wagner	Information
	D. MIHCC Update	Brianne Chappell - McGovern	Information
	F. EMCC Role in Inyo County/ Goals	Pete Schlieker	Discussion
	G. Current State of EMS/ EMS Consultant Report	Anna Scott	Information
VI.	PUBLIC COMMENT PERIOD		
V.	REQUESTS FOR AGENDA ITEMS		
VI.	NEXT MEETING DATE: <a href="#">September 9, 2024 (Inyo County)</a> , <a href="#">November 5, 2024 (Mono County)</a>		
VII.	ADJOURNMENT		
IX.	CLOSED SESSION	Inyo EMCC Committee	Discussion

*The Inyo County Emergency Medical Care Committee (EMCC) meeting facility is accessible to persons with disabilities. If assistive listening devices or other auxiliary aids or services are needed in order to participate in the public meeting, requests should be made through the Inland Counties Emergency Medical Agency at least*



92408

**BY-LAWS OF  
INYO COUNTY  
EMERGENCY MEDICAL CARE COMMITTEE**

**ARTICLE I**

**NAME**

This organization shall be known as the Inyo County Emergency Medical Care Committee (EMCC).

**ARTICLE II**

**GEOGRAPHIC AREA**

This committee will serve all of Inyo County.

**ARTICLE III**

**AUTHORIZATION**

Authority for establishing the Emergency Medical Care Committee has been provided by California Health and Safety Code, division 2.5, Section 1797.270 et seq.

**ARTICLE IV**

**PURPOSE**

The EMCC:

- A. Shall function in an advisory manner to the Inyo County Board of Supervisors and the Local Emergency Medical Services Agency, known as the Inland Counties Emergency Medical Agency (ICEMA).
- B. Shall participate in the planning process for the establishment of goals, objectives, policies, and procedures for the local emergency medical services agency, ICEMA.
- C. Shall set at least one annual collective goal to be carried out by the EMCC membership.
- D. Shall assist in the establishment of, and offer advice on, policy and procedures governing pre-hospital care in Inyo County.

- E. Encourage and educate the public to understand the nature of pre-hospital emergency medical care and encourage support throughout the County for development and implementation of effective EMS plans.
- F. Shall at least annually, review the operations of each of the following:
1. Ambulance services operating within the county.
  2. Emergency medical care offered within the county, including programs for training large numbers of people in cardiopulmonary resuscitation and lifesaving first aid techniques.
  3. First aid practices in the County.
  4. Report to the Inyo County Board of Supervisors and ICEMA it's observations and recommendations relative to its review of the ambulance services, emergency medical care, first aid practices, programs for training people in cardiopulmonary resuscitation and lifesaving first aid techniques, and public participation in such programs in Inyo County. The Committee shall also report on the status of completion of the annual EMCC goal. The EMCC shall submit its observations and recommendations to the Inyo County Board of Supervisors, and to ICEMA, on all matters relating to emergency medical services as directed by the Board of Supervisors.

## ARTICLE V

### MEMBERSHIP

- 1) The Inyo County Emergency Medical Care Committee shall consist of thirteen (13) voting members appointed for staggered terms of two (2) years.
- 2) Voting members shall have a professional interest in, or personal commitment to pre-hospital emergency medical care in their community. The members shall include but are not limited to, representatives from the local agencies providing pre-hospital emergency medical care in the County of Inyo (e.g., EMS ground and air providers and hospital emergency departments), three members at large, and one Supervisor from the Inyo County Board of Supervisors.
- 3) Each voting member shall have an equal vote. In the event of a tie vote on any issue, the Chairperson shall abstain from that vote.
- 4) Ex officio non-voting members shall consist of the following individuals who shall receive all agendas and notifications of the EMCC:
  - Bishop Police Department Chief or designee
  - Aspendell South Fork Fire Department Chief or designee
  - Los Angeles Department of Water and Power Superintendent or designee
  - Inyo County Sheriff or designee
  - Inyo County Search and Rescue Coordinator or designee
  - California Highway Patrol Area Commander or designee

- Death Valley National Monument/EMS Coordinator or designee
- American Red Cross representative
- Furnace Creek Fire Department Chief or designee
- Emergency Room Physicians representative
- CA Department of Fish and Wildlife representative
- CalFire Fire Captain for San Bernardino/Inyo/Mono Unit
- Mercy Air Ambulance, Ridgecrest
- Ridgecrest Regional Hospital
- Liberty Ambulance Service
- Inyo County Chief Information Officer
- Forrest Service Regional Fire Chief

5) All voting members shall be appointed by the Inyo County Board of Supervisors.

6) In the event that prior to the expiration of his/her term, a member ceases to retain the status which qualified him/her for appointment to the committee, his/her membership on the committee shall terminate. The organization which had submitted the person's name who has been terminated from the committee will then review the name and qualifications, and if approved for service will forward the name for appointment to the committee by the Inyo County Board of Supervisors.

## ARTICLE VI

### OFFICERS & DUTIES

- A. Elections of officers will occur during the first meeting of the calendar year in odd numbered years.
- B. Officers: General Duties
  - 1. Chairperson
    - Call regular and special meetings, approve the agenda, preside over meetings, conduct and expedite business in the name of the Committee and sign formal documents for the Committee.
  - 2. Vice-Chairperson
    - Preside over meetings in the absence of the Chairperson.
- C. Term of office shall be for two (2) years.
- D. Both officers shall be voting members.

## ARTICLE VII

## **SUBCOMMITTEES**

- A. Authorization: The creation of subcommittees within EMCC may be authorized by the voting members when deemed necessary to facilitate the efficient operation and fulfillment of the organization's objectives.
- B. Purpose: Subcommittees shall be established with clear objectives and purposes outlined by the voting members. These objectives shall align with the mission and goals of the EMCC.
- C. Composition: Subcommittees may consist of members from the general membership, the voting members, or appointed individuals with relevant expertise or interest. The composition of each subcommittee shall be determined by the voting members.
- D. Appointment of Subcommittee Chair: A chairperson for each subcommittee shall be appointed by the voting members. The subcommittee chairperson shall be responsible for leading the subcommittee, facilitating meetings, and reporting progress to the EMCC.
- E. Terms of Office: The term of office for subcommittee members and chairpersons shall be determined at the time of appointment, with the option for reappointment as deemed necessary by the EMCC.
- F. Reporting: Subcommittees shall regularly report their activities, findings, and recommendations to the EMCC. These reports shall be submitted in writing or presented orally during designated meetings.
- G. Authority and Limitations: Subcommittees shall operate within the scope of their designated objectives and authority as defined by the EMCC. They shall not have the power to make decisions or take actions that conflict with the policies, procedures, or directives of the EMCC. Subcommittee meetings may be subject to the Brown Act. The EMCC shall request an opinion from County Counsel with regard to the Brown Act's applicability to a given subcommittee.
- H. Amendments: Amendments to these provisions regarding the formation of subcommittees shall require approval by the voting members in accordance with the procedures outlined in the EMCC by-laws.

## **ARTICLE VIII**

### **MEETING SCHEDULES**

- A. Regular meetings shall be held at least quarterly.
- B. Special meetings shall be held at the discretion of the Chairperson.
- C. All meetings of the committee shall be open to the public and shall comply with all requirements of the Brown Act.
- D. Inyo County Health and Human Services shall attend all EMCC meetings and shall provide staff to the EMCC which includes preparing minutes and other duties as requested to support the purposes of the EMCC.

## ARTICLE IX

### PROTOCOL

- A. Quorum- A quorum shall consist of 7 voting committee members and a vote of simple majority of the quorum shall constitute a vote of the EMCC.
- B. Teleconference- Voting members may participate in meetings by teleconference as permitted by the Brown Act.
- C. “Teleconference” means a meeting of a legislative body during which the members are in different locations, connected by electronic means, through either audio or video, or both.
- D. All votes taken while teleconferencing must be taken by roll call.
- E. The agenda for the meeting must be posted at all physical and teleconference locations. (72 hours in advance of a regular meeting and 24 hours for a special meeting)
- F. The teleconference location must be identified in the meeting notice, with each location being accessible to the public.
- G. Teleconference meetings must be conducted in a manner that protects the statutory and constitutional rights of the parties or the public appearing before the committee.
- H. The public’s right to testify on any item on the agenda must be respected at each location.
- I. The agenda shall provide an opportunity for members of the public to address the committee directly pursuant to Section 54954.3 at each location,
- J. During the teleconference, at least a quorum of the members of the committee shall participate from locations within the boundaries of Inyo County.
- K. The committee shall publicly report any action taken and the vote or abstention on that action of each member present for the action.
- L. Conflict of Interest

Based on perceptions of a reasonable person, an EMCC member must leave the meeting room during all deliberations concerning funding for any project which the member’s organization is directly involved or may benefit financially, and/or during discussions which influence the course, scope, or prioritization of services if his/her organization may benefit from such course, scope, or prioritization of services. Such temporary absence during a meeting will be recorded as part of the minutes of that meeting.

## ARTICLE X

### AMENDMENTS

- A. The by-laws of the Committee may be amended by a majority of voting members present.

- B. Proposed by-law amendments shall be circulated to the committee in writing at least 15 days in advance of the meeting at which a vote may be called.

## **ARTICLE XI**

### **RELATIONSHIP TO THE LOCAL EMS AGENCY**

- A. The EMCC may submit any comments regarding the Inyo County EMS programs to the local EMS Agency, ICEMA.
- B. At any time, if the Committee desires, it may request an explanation by the Health Officer for actions he/she has taken which relate directly to the local EMS agency.
- C. Any minority group within the structure of the Committee may submit an official minority report.

## **MINUTES**

**INYO COUNTY  
EMERGENCY MEDICAL CARE COMMITTEE  
May 06, 2024  
18:00**



AGENDA ITEM		DISCUSSION/FOLLOW UP	RESPONSIBLE PERSON(S)
I.	CALL TO ORDER	Meeting called to order at approximately 1806	Pete Schlieker
II.	APPROVAL OF MINUTES	The January 29, 2023, minutes were approved:  Motion to approve. MSC: Lisa Davis/ Joe Capello  Approved: Lisa Davis, Wendy Derr, Joe Capello, Leroy Kritz, Mike Patterson, Pete Schlieker Jacinda Thomas, Lorenzo Tovar	
III.	DISCUSSION/ACTION ITEMS		
	A. ICEMA Update	<ul style="list-style-type: none"> <li>Annual Ambulance Rates will be out early June for a July 1, 2024 implementation</li> <li>Regulations are out for public comment. Removed redundancy and renumber.</li> <li>New staff member – Paul Lopez will take over training and continuing education</li> </ul>	Amber Anaya
	B. Review Bylaws	<ul style="list-style-type: none"> <li>Article IV Section C – collective goal. <ul style="list-style-type: none"> <li>Update the language in Article IV section F.</li> <li>Article V needs CC approval</li> <li>Non voting members</li> <li>Article VII – subcommittees</li> <li>Virtual Meetings</li> </ul> </li> </ul>	Anna Scott
	C. MAC Update	New protocols manual	Lisa Davis
	D. MIHCC Update	<ul style="list-style-type: none"> <li>Access and Functional Needs is live. Working on sending out a mailer to all current members for Mono collaboration.</li> </ul>	Anna Scott
	E. EMCC Role in Inyo County	<ul style="list-style-type: none"> <li>Bylaws to be completed for upcoming subcommittees.</li> <li>Work Groups established.</li> <li>Unified Base station Hospitals</li> </ul> Members – Jacinda Thompson, Lorenzo Tovar, SIH, NIH <ul style="list-style-type: none"> <li>Feedback to BOS</li> </ul> Members – Mike Patterson, Lorenzo Tovar, Lisa Davis, Chiefs representative	Pete Schlieker
	F. Current State of EMS	<ul style="list-style-type: none"> <li>ESCI consultant report – needs revisions.</li> </ul>	Anna Scott



		<ul style="list-style-type: none"> <li>Phase approach to recommendations</li> </ul>	
IV.	Public Comment Period	<ul style="list-style-type: none"> <li>Independence/ Lone Pine – EMTS graduating</li> <li>MOU between Cerro Coso and Sierra Life Flight</li> <li>Active Shooter drill in June</li> <li>EMS Week</li> </ul>	
V.	Requests for Agenda Items	<ul style="list-style-type: none"> <li>Bylaws approval</li> </ul>	
VI.	Next Meeting Date	July 08, 2024, at Consolidated Office Building in Bishop	
VII.	ADJOURNMENT	Meeting was adjourned at 1945	

Attendees:

NAME	REPRESENTING	EMS AGENCY STAFF	POSITION
<input checked="" type="checkbox"/> Pete Schlieker, Chair	Big Pine Fire Department	<input checked="" type="checkbox"/> Amber Anaya	ICEMA
<input type="checkbox"/> David Alcon	Southern Inyo Fire Protection District	<input checked="" type="checkbox"/> Loreen Gutierrez	ICEMA
<input checked="" type="checkbox"/> Mike Patterson	Bishop Area Provider (Sierra Life Flight)		
<input checked="" type="checkbox"/> Chelsea Benbrook	Olancha Cartago Fire Department		
<input checked="" type="checkbox"/> Joe Cappello	Independence Fire Department		
<input checked="" type="checkbox"/> Brett Russell	Bishop Fire Department		
<input checked="" type="checkbox"/> Carl Bursell	Lone Pine Fire Department		
<input checked="" type="checkbox"/> Jacinda Thomsen	Northern Inyo Hospital		
<input checked="" type="checkbox"/> LeRoy Kritz	Member at Large		
<input checked="" type="checkbox"/> Wendy Derr	Member at Large		
<input checked="" type="checkbox"/> Lisa Davis	Bishop Area Provider (Sierra Life Flight)		
<input type="checkbox"/> Lorenzo Tovar	Member at Large		
<input type="checkbox"/> Michael Stowers	Southern Inyo Hospital		

GUESTS	REPRESENTING
Melissa Best-Baker	Inyo HHS
Anna Scott	Inyo HHS
Taylor Hartshorn	Inyo HHS Disaster
Caroline Hagopian	Inyo HHS Disaster

Alice Hays	SIHD
Janice Jacobs	SIHD



**MINUTE**



**MONO COUNTY  
EMERGENCY MEDICAL CARE COMMITTEE**

**May 07, 2024  
0900**

AGENDA ITEM		DISCUSSION/FOLLOW UP	RESPONSIBLE PERSON(S)
I.	CALL TO ORDER	Meeting called to order at 0900.	
II.	APPROVAL OF MINUTES	The October 24, 2023, minutes were approved.  Motion to approve. MSC: Ales Tomaier / Tom Boo APPROVED Ayes: Ales Tomaier, Tom Boo, Bryan Bullock, Jessica Wagner	Bryan Bullock
III.	DISCUSSION/ACTION ITEMS		
	ICEMA Update	<ul style="list-style-type: none"> <li>Ambulance Rates will be sent out early June for implementation July 1, 2024</li> <li>Regulations are being reviewed for redundancy and renumbering.</li> <li>New hire – Paul Lopez will now take over continuing education and training programs.</li> </ul>	Loreen Gutierrez
	ICEMA Committees (MAC)	<ul style="list-style-type: none"> <li>Policy and Protocol update Pediatric iGel Epinephrine TXA</li> </ul>	Jessica Wagner
	Mono County EMS Update	<ul style="list-style-type: none"> <li>Staffing issues – Paramedic grant is available. Currently one EMT will go through the program.</li> <li>AED outreach program</li> <li>Active shooter training in June</li> </ul>	Bryan Bullock
	Healthcare Coalition Update	<ul style="list-style-type: none"> <li>Updated SitRep and training</li> <li>Budgets in by end of June – requests need to be submitted</li> </ul>	Bri Chappell- McGovern
	Inyo County Ambulance Update	<ul style="list-style-type: none"> <li>Will be going to RFP</li> </ul>	Mike Patterson
	Sierra Life Flight Contract Update	<ul style="list-style-type: none"> <li>Extended until the end of the year.</li> <li>Negotiating with the County to continue with a 10 year bid cycle</li> </ul>	Mike Patterson
	BLS Procurement	<ul style="list-style-type: none"> <li>No update</li> <li>Leave on the agenda for July meeting</li> </ul>	Loreen Gutierrez
	Air Resources	<ul style="list-style-type: none"> <li>Utilization or over use</li> <li>Air utilization policy with 100% QI of airships launched for the field.</li> </ul>	Bryan Bullock
IV.	PUBLIC COMMENT PERIOD	<ul style="list-style-type: none"> <li>Long Valley questions – to follow up with ICEMA</li> <li>SLF to hold trainings at Mammoth airbase</li> <li>SLF online ordering system</li> <li>SLF to hold 2-day skills day.</li> </ul>	
V.	REQUEST FOR AGENDA ITEMS		
VI.	NEXT MEETING DATE	July 8, 2024, <i>Joint Meeting</i>	
VII.	ADJOURNMENT	Meeting adjourned at 1000.	

Attendees:

NAME	REPRESENTING	EMS AGENCY STAFF	POSITION
<input checked="" type="checkbox"/> Thomas Boo	Mono County Health Officer	<input type="checkbox"/> Amber Anaya	Assistant EMS Administrator
<input type="checkbox"/> Jasmine Hutchinson	Mammoth Hospital EMS Manager	<input checked="" type="checkbox"/> Loreen Gutierrez	Specialty Care Coordinator
<input checked="" type="checkbox"/> Jessica Wagner	Mammoth Hospital PLN		
<input checked="" type="checkbox"/> Ales Tomaier	Mono County Fire Chiefs Association Representative		
<input checked="" type="checkbox"/> Bryan Bullock	Mono County EMS Manager		

GUESTS	
Brianne Chappell - McGovern	Mono County Public Health
Lisa Davis	Sierra Life Flight
Mike Patterson	Sierra Life Flight
Kathy Peterson	Mono County Public Health